



Aggregator Enrollment Checklist

AESC requires various documents before an aggregator is eligible to receive incentive payments.

Aggregators enrolling as **Participating Aggregators** must provide the four items below.

Item #	Required Information	Description
1	Aggregator Agreement	Upon receipt of 'Participating Aggregator Agreement (PAA)' from AESC, fill in required section (including 12.1 and 14.2), sign, and send to AESC.
2	W-9	Upon fully executing PAA, provide AESC with your W-9.
3	Website Access	Upon fully executing PAA, provide AESC with 2-3 company contacts who will have access to the password-protected Aggregator Portal on the website. Please provide: <ul style="list-style-type: none">• Name• Email• Phone number
4	Website Listing Information (Optional)	Upon fully executing PAA, provide AESC with your logo to put on our website along with an email for the "contact" button.

Aggregators enrolling as **Subcontracted Aggregators** must provide all the information above, along with the three additional items below.

Item #	Additional Required Information	Description
5	Subcontract Agreement	For firms enrolling as Subcontracted Aggregator, upon receipt of 'Subcontract Agreement', fill in all blanks, sign, and send to AESC.

6	Proof of TSR	For firms enrolling as Subcontracted Aggregator, provide proof of PG&E TSR Level 1, along with expiration date.
7	Certificate of Insurance	<p>For Subcontracted Aggregators, provide certificate of insurance with AESC and PG&E as additional insured with the cyber requirements listed in the agreement. AESC should be listed as:</p> <p style="padding-left: 40px;">Alternative Energy Systems Consulting, Inc. 2445 Impala Drive Carlsbad, CA 92010</p> <p>PG&E should be listed as: CERTIFICATE HOLDER</p> <hr style="width: 40%; margin-left: 40px;"/> <p style="padding-left: 40px;">Pacific Gas & Electric Company One Market Spear Tower Suite 2400 San Francisco, CA 94105</p>

If you have any questions regarding this required documentation, contact map@aesc-inc.com.